

# Conferences & Meetings

Carrum Patterson Lakes  
Sporting Club



## Conferences & Meetings

The Carrum Patterson Lakes Sporting Club makes for the perfect venue for conferences & meetings. We can cater for both morning and afternoon occasions accommodating 20 to 150 guests.

With views of our well maintained ovals and bushland, our club offers you, a new facility, with great amenities.

## Room Hire Only

Our function room is available for casual hire and can accommodate up to 40 people in a classroom or boardroom setting with up to 100 in a theatre setting.

Complete with tables, chairs, and a TV to connect your own laptop. Hire the room from just an hour to a whole day.

Your choice of set up is available and catering can be arranged by FOODstyling our contracted caterers. FOODstyling offer flexible packages to suit all budgets. Select from a serviced food package or a 'Drop & Go' option,

## Audio Visual

We have limited AV equipment on hand, you can however bring in your own, but you do need to arrange a time in advance to make sure it is compatible.

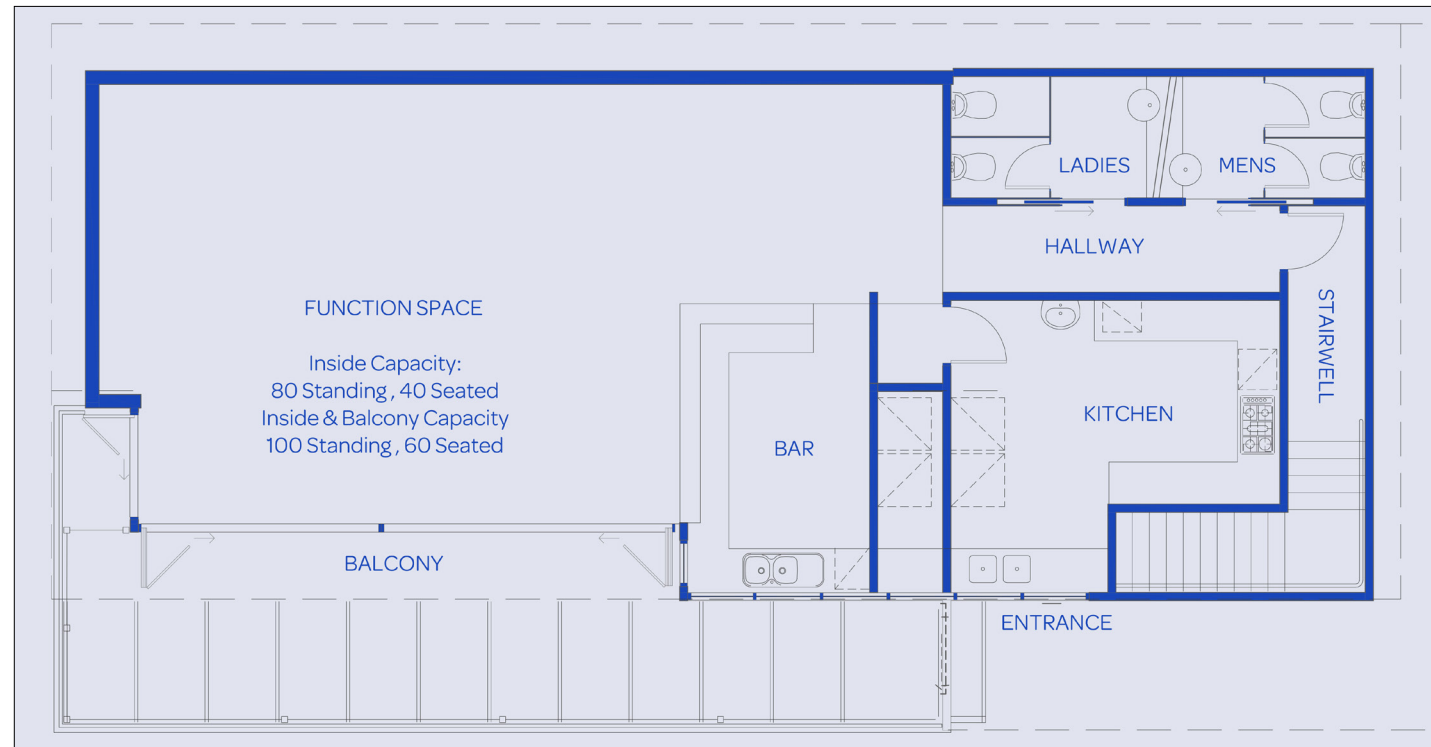
- Flat Screen TV with HDMI connection
  - Sound system
  - Microphone
- Wireless internet connections

## Venue Inclusions

On hand we have:

- 3 Tall Long Tables
- 16 Tall Stools
- 10 Tables
- 50 Chairs

Venue setup is the responsibility of the hirer. The club can offer a set up & pack down service charged at \$100 per hour by prior arrangement.







## Beverages

The club is fully licenced and offers a range of beverages on consumption, a PAYG bar (guests pay), TAB Bar (client pays), or a time limited beverage package arrangement.

We do not allow self catering of alcoholic or non-alcoholic beverages.

Beverage packages are suggested for larger events, a staff surcharge may apply for events with less than 40 guests.

If you have any questions please get in touch with Sally our Venue Manager & Caterer

## Silver

2 hour duration \$35 p/p

3 hour duration \$44 p/p

4 hour duration \$54p/p

5 hour duration \$65 p/p

Beverages include\*:

Carlton Draught

Cascade Light

T'Gallant Brut Cuvee

Chapel Hill

Cab Sav and Shiraz

Chapel Hill

Pinot Grigio

Chardonnay

Soft Drinks

Spirits available at \$10 per glass

\*Brands subject to change



## Gold

2 hour duration \$40 p/p

3 hour duration \$50 p/p

4 hour duration \$60 p/p

5 hour duration \$75 p/p

Beverages include\*:

Corona, James Squire Pale Ale

Cloak & Dagger Prosecco

Oyster Bay Sauvignon Blanc NZ

Oyster Bay Chardonnay NZ

Mockingbird Hill Shiraz

Cat Amongst The Pigeons Cab Sav

San Pellegrino Sparkling,

Soft Drinks

Spirits available at \$10 per glass

Other wines available by request

\*Brands subject to change



## Catering

Our in-house caterers FOODstyling offer a delightful range of food experiences, to suit all budgets.

Sally our Venue Manager & Caterer will be able to provide you with more details  
email: [eventscplsportsclub@gmail.com](mailto:eventscplsportsclub@gmail.com)

You can check out some of their amazing FOODexperiences here:

Instagram

<https://www.instagram.com/foodstylingmelbourne/>

Facebook

<https://www.facebook.com/foodstylingmelbourne>

# Carrum Patterson Lakes Sporting Club Hiring Fees

2025

	<b>4Hr Hire</b> Monday - Friday 4 hours	<b>Full Day (9-5)</b> Monday - Friday Up to 8 hours	<b>Full Day (9-5)</b> Saturday - Sunday Up to 8 hours	<b>Evening</b> Friday 5 hours till 11:30pm	<b>Evening</b> Saturday - Sunday 5 hours till 11:30pm
<b>Full Venue</b>	\$320 <small>\$240 Members through affiliates. Has been a member min 12 months.</small>	\$450 <small>\$350 Members through affiliates. Has been a member min 12 months.</small>	\$600 <small>\$400 Members through affiliates. Has been a member min 12 months.</small>	\$600 <small>\$400 Members through affiliates. Has been a member min 12 months.</small>	\$600 <small>\$400 Members through affiliates. Has been a member min 12 months.</small>
<b>Cleaning Fee</b> <small>Can be removed if hirer thoroughly vaccums floors, wipes surfaces and cleans bathrooms.</small>	\$150	\$150	\$150	\$150	\$150
<b>Bar Staff Charge x1</b> <small>Applies when bar service is required. Events above 30 people min 2 staff.</small>	\$55 per hour	\$55 per hour	\$55 per hour	\$55 per hour	\$55 per hour
<b>Security Staff x1</b> <small>Applies to 21st functions and fun.ctions larger than 100pax.</small>	\$70 per hour	\$70 per hour	\$70 per hour	\$70 per hour	\$70 per hour
<b>Security Deposit</b> <small>Required to book in your event. 21st Events \$800 deposit. Refunded at the end of your event.</small>	\$500	\$500	\$500	\$500	\$500

# Carrum Patterson Lakes Sporting Club Booking Form

2025



Venue Hire Date:

Time:

From:

To:

Admin Use:

Hirer Name:

Business Name:

Address:

Mobile:

Email:

## ROOM HIRE

Affiliate Club: \$150.00 (covers cleaning fee, if affiliate club offers to clean after use then charge is removed) ☐

CPLSC Member \$400.00 (please refer to our full rates schedule) ☐

CPLSC Guest \$600.00 (please refer to our full rates schedule) ☐

## BAR STAFF CHARGE

Per staff member \$50.00 p/hr min 3 hour shift (0-30 x 1 staff member) (31-80 x 2 staff members) (81-150 x 3 staff members)

**BOND:** \$500.00 (refunded at the end of the event, affiliate club excluded)

**BOND REFUND BANK DETAILS** ACC NAME:..... BSB: .....ACC #:.....

**CLEANING** \$150 (if hirer agrees to clean - vacuuming floors, wiping surfaces and cleaning bathrooms, fee can be removed)

**SECURITY GUARD/S** \$70 per hour per guard, applicable at all 21st events and other commercial events over 100 people.

**CATERING** FOODstyling is the clubs contracted caterer for all commercial events and made available to affiliate clubs upon request. Go to <https://www.foodstyling.net.au/catalogues> or email Sally our Venue Manager & Caterer on [info@foodstyling.net.au](mailto:info@foodstyling.net.au)

## ADDITIONAL FUNCTION DETAILS

**Number of guests:** # ..... Access Req'd prior to function to setup/prep. YES ☐ NO ☐ Time Requested.....

**Function Type** Wedding ☐ Birthday ☐ 21st ☐ COL ☐ Corporate ☐ Other .....

Please note additional terms and conditions apply to 21st birthday hire.

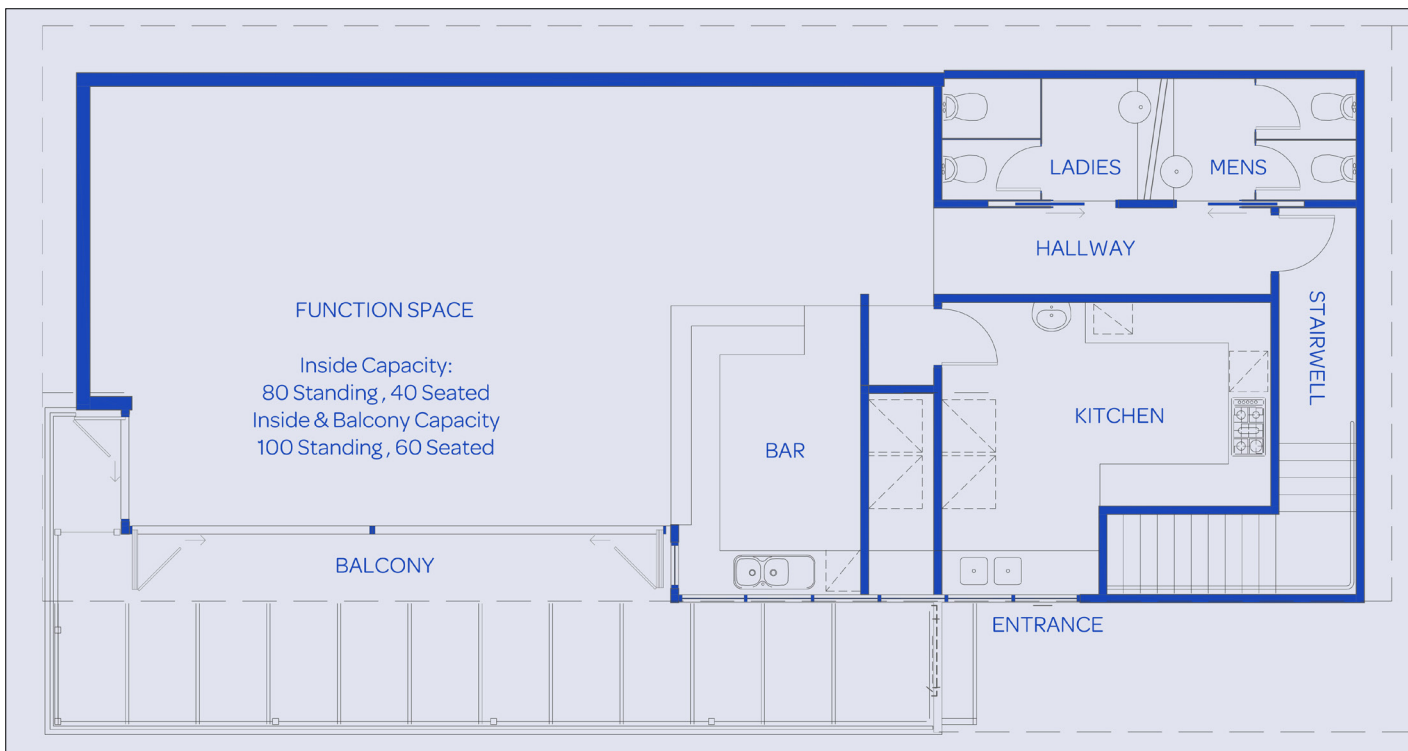
**Entertainment details** (eg: Band, DJ, karaoke) .....

**Bar Requirement:** Tab ☐ PAYG ☐ Bev Package ☐

## Acceptance of Terms and Conditions of Hire of the Hall YES NO

I acknowledge I have read and understand all the terms and conditions of Hall Hire and as the person hiring the hall, I agree to be bound by those Terms and Conditions and I further agree to accept that any breach of these conditions may result in cancellation of booking, termination of function and forfeiture of all or part of the security bond and/or deposit. In addition, the signatory signs an indemnity to hold harmless Carrum/Patterson Lakes Sports Club from and against all actions, costs, claims, charges, expenses and damages which may be brought against them arising out of or in relation to the hire of the Carrum Patterson Lakes Sports Club facilities

**Print Name:** ..... **Signature**..... **Date**.....



## Floor Plan

The layout of the function area at Carrum Patterson Lakes Sporting Club is pictured above.

## Facility and Furniture

On hand we have:

3 Tall Long Tables  
16 Tall Stools  
10 Tables  
50 Chairs

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## Audio Visual

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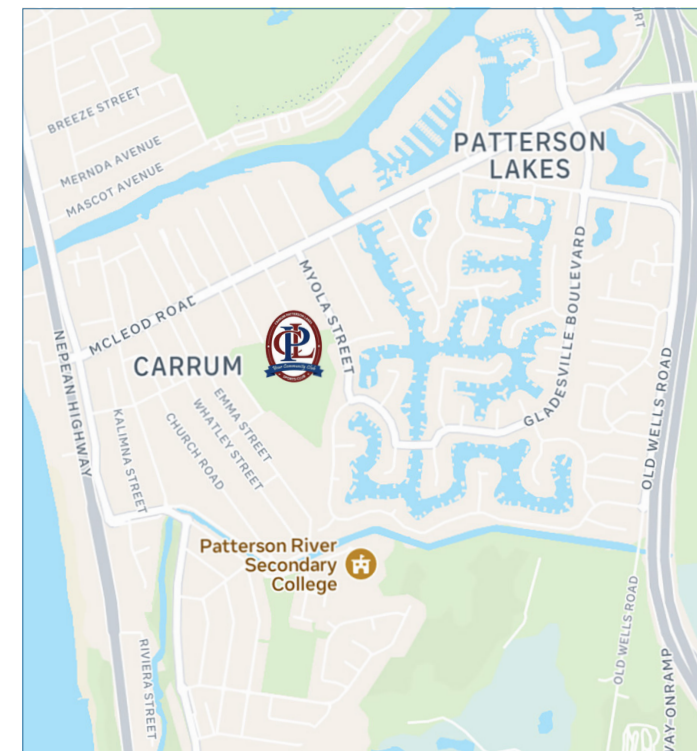
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## N.B.

A bond of \$500 is required to book the venue and will be held in trust against any misfortunate damage that may arise.

Bookings will be confirmed with your bond deposit and a signed copy of the Venue Hire Booking Form which will get sent to you by our Venue Manager.

In the event of cancellation, outside of our control, 50% of the bond will be withheld, the balance refunded.



## How to get to CPLSC

Carrum Patterson Lakes Sporting Club is located at Roy Dore Reserve, Graham Rd, Carrum 3196.

The location is marked above with our logo. There is ample FREE parking available with ramp access up to the building and a lift inside.

## Transport & Parking

Taxi 13CABS and UBER  
There is ample FREE parking available with ramp access up to the building and a lift inside.

## Bookings

To enquire about availability or to inspect the venue please contact Sally our Venue Manager M 0409 66 88 12, email: [eventsclpsportsclub@gmail.com](mailto:eventsclpsportsclub@gmail.com)





Carrum Patterson Lakes Sporting Club  
Roy Dore Reserve, Graham Rd, Carrum  
email: [eventsclpsportsclub@gmail.com](mailto:eventsclpsportsclub@gmail.com)