

Events

Carrum Patterson Lakes
Sporting Club



Functions

The Carrum Patterson Lakes Sporting Club makes for the perfect venue for all celebrations. We can cater for both morning and afternoon occasions accommodating 20 to 150 guests.

With views of our well maintained ovals and bushland, our club offers you, a new facility, with great amenities. It's perfect for weddings, engagements, birthdays, parties, celebration of life events and corporate events.

Inside Capacity: - 150 Standing, 70 Seated
Balcony Capacity: - 50 standing (weather dependant)

Weddings

Bookings include venue access up to two hours prior to guest arrival & one-hour post guest departure.

Your ceremony can take place in the clubhouse or on the surrounding ovals (permits from council required).

Please refer to:

<https://www.kingston.vic.gov.au/environment/parks-and-reserves/sports-grounds-and-facilities/book-a-sportsground>

All ceremonies held in the club rooms or on the deck will incur a setup fee of \$250 over and above any other charges which includes one additional hour to your wedding duration to incorporate your guest arrival and ceremony timings as well as up to 30 chairs arranged for guest seating and a dressed signing table with two chairs.

All weddings will incur a booking fee of \$500 over and above any other charges. This will help cover the cost of pre-wedding site visits and planning.





Venue Inclusions

Venue access by prior arrangement.
Tables, chairs and the deck are included.
You can arrange for your own furniture to be delivered and removed upon arrangement.

On hand we have:
3 Tall Long Tables
16 Tall Stools
10 Tables, 50 Chairs

Venue setup is the responsibility of the hirer.
The club can offer a set up service charged at \$100 per hour or part there of by prior arrangement.

Venue floorplan is available upon request.



Audio Visual

We have limited AV equipment on hand, you can however bring in your own, but you do need to arrange a time in advance to make sure it is compatible.

- Flat Screen TV with HDMI connection
 - Sound system
 - Microphone
- Wireless internet connection connections

Room Hire Only

Our function space is available for casual hire and can accommodate up to 80 people in a classroom or boardroom setting with more in a theatre setting.

Complete with tables, chairs and a visual display flat screen TV to connect your own laptop to.
Hire the room from just an hour to a whole day.

Your choice of set up is available and catering can be arranged.

If you have any questions please get in touch with
Sally our Venue Manager & Caterer
M 0409 66 88 12
email: eventsccplsportsclub@gmail.com



Catering

Our in-house caterers FOODstyling offer a delightful range of food experiences, to suit all budgets.

Sally our Venue Manager & Caterer will be able to provide you with more details
email: eventscplsportsclub@gmail.com

You can check out some of their amazing FOODexperiences here:

Instagram

<https://www.instagram.com/foodstylingmelbourne/>

Facebook

<https://www.facebook.com/foodstylingmelbourne>



Silver Package

2 hour duration \$35 p/p
3 hour duration \$44 p/p
4 hour duration \$54p/p
5 hour duration \$65 p/p

Beverages include*:

Carlton Draught
Cascade Light

T'Gallant Brut Cuvee

Chapel Hill

Cab Sav and Shiraz

Chapel Hill

Pinot Grigio

Chardonnay

Soft Drinks

Spirits available at \$12 per glass

*Brands subject to change

Beverages

The club is fully licenced and offers a range of beverages on consumption, a PAYG bar (guests pay), TAB Bar (client pays), or a time limited beverage package arrangement.

We do not allow self catering of alcoholic or non-alcoholic beverages.

Beverage packages are suggested for larger events, a staff surcharge may apply for events with less than 40 guests.

If you have any questions please get in touch with

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email: eventscplsportsclub@gmail.com

Gold Package

2 hour duration \$40 p/p
3 hour duration \$50 p/p
4 hour duration \$60 p/p
5 hour duration \$75 p/p

Beverages include*:

Corona, James Squire Pale Ale

Cloak & Dagger Prosecco

Oyster Bay Sauvignon Blanc NZ

Oyster Bay Chardonnay NZ

Mockingbird Hill Shiraz

Cat Amongst The Pigeons Cab Sav

San Pellegrino Sparkling,

Soft Drinks

Spirits available at \$12 per glass

Other wines available by request

*Brands subject to change

Delivery of Goods to the Club

If early access is required or your chosen services require access to our function space prior to the hire time, approval from our Venue Manager a week out is required, to ensure we can provide co-ordinate access.

Bookings and Bond

A bond of \$500 is required to book the venue date and will be held in trust against any misfortunate damage that may arise. A \$800 bond is required for 21st birthday celebrations. 50% of the bond will be held if cancellations occur outside of our control.

Please refer to our caterers cancellation terms.

Music

As our venue is located, whilst semi-remote, is adjacent to a residential area, music must not be audible outside the venue.

We appreciate your co-operation with this request.

Music is required to cease and be packed up within your hire period. If DJ's keep staff back, additional charges as outlined below apply and are due and payable by the hirer.

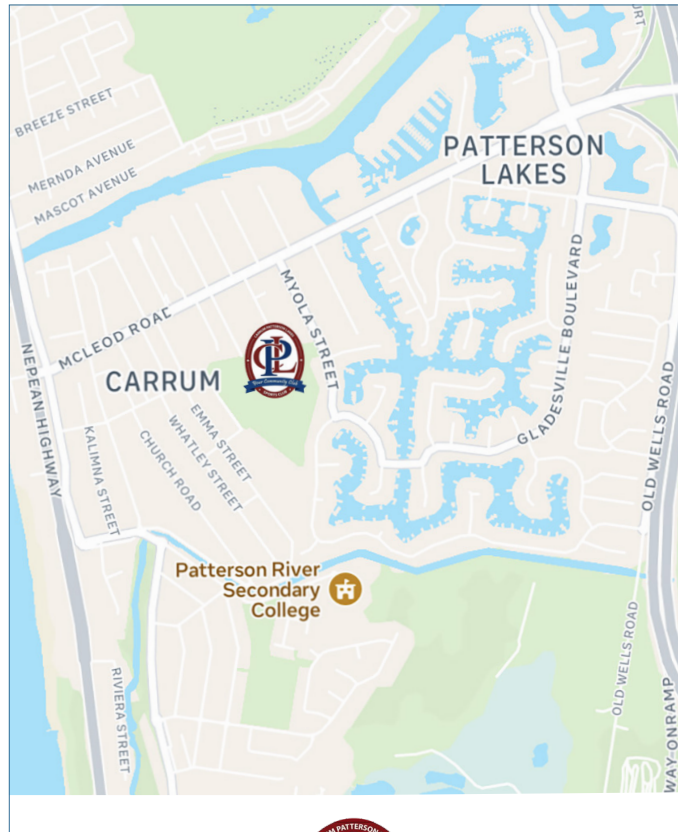
Conclusion

Bar service will conclude at an agreed time or no later than 11:30pm. Guests must depart within half an hour of this time or as outlined on your paperwork.

Charges will be incurred at \$250 per hour or part thereof past the departure deadline and deducted from your security deposit.

Payments

Confirmation of definitive guest numbers and a comprehensive guest list is required 14 days prior to the event and deposits are strictly non-refundable within 30 days of the proposed function date.



How to get to

Carrum Patterson Lakes Sporting Club is located at Roy Dore Reserve, Graham Rd, Carrum 3196.

The location is marked above with our logo. There is ample FREE parking available with ramp access up to the building and a lift inside.

Transport & Parking

Taxi 13CABS and UBER
There is ample FREE parking available with ramp access up to the building and a lift inside.

Decorations

Venue, tables and surrounds may be decorated by you at your cost. Confetti, party poppers or any water leachable material must not be used. All decorations must be removed of and disposed of by the hirer. Any damage to walls, furniture or facilities will be charged for at cost price of repair and/or replacement.

Confirmation

Bookings will be confirmed with your bond deposit and a signed copy of the Venue Hire Booking Form being received via email to:
email: eventsclpsportsclub@gmail.com.

Security deposits are refunded after the event and function space is viewed, via bank transfer.

Cleaning Charge

It is compulsory to clean our function space after all events. Rates are shown in the table of fees we do offer the option for the hirer to do the clean, however floors must be mopped and vacuummed, surfaces wiped over and all bathrooms used cleaned. Deductions from your security deposit will apply if cleaning is sub-standard.

Extra charges will apply should there be broken glass, excessive cleaning or rubbish removal after the conclusion of the event.

Security

Required for all 21st events and at the discretion of the Venue Manager

Smoking

Is not permitted within the venue or on the balcony.

Carrum Patterson Lakes Sporting Club Hiring Fees

2025

|  | 4Hr Hire Monday - Friday 4 hours | Full Day (9-5) Monday - Friday Up to 8 hours | Full Day (9-5) Saturday - Sunday Up to 8 hours | Evening Friday 5 hours till 11:30pm | Evening Saturday - Sunday 5 hours till 11:30pm |
|---|--|--|--|--|--|
| Full Venue | \$320 <small>\$240 Members through affiliates. Has been a member min 12 months.</small> | \$450 <small>\$350 Members through affiliates. Has been a member min 12 months.</small> | \$600 <small>\$400 Members through affiliates. Has been a member min 12 months.</small> | \$600 <small>\$400 Members through affiliates. Has been a member min 12 months.</small> | \$600 <small>\$400 Members through affiliates. Has been a member min 12 months.</small> |
| Cleaning Fee <small>Can be removed if hirer thoroughly vaccums floors, wipes surfaces and cleans bathrooms.</small> | \$150 | \$150 | \$150 | \$150 | \$150 |
| Bar Staff Charge x1 <small>Applies when bar service is required. Events above 30 people min 2 staff.</small> | \$55 per hour | \$55 per hour | \$55 per hour | \$55 per hour | \$55 per hour |
| Security Staff x1 <small>Applies to 21st functions and fun.ctions larger than 100pax.</small> | \$70 per hour | \$70 per hour | \$70 per hour | \$70 per hour | \$70 per hour |
| Security Deposit <small>Required to book in your event. 21st Events \$800 deposit. Refunded at the end of your event.</small> | \$500 | \$500 | \$500 | \$500 | \$500 |

Carrum Patterson Lakes Sporting Club Booking Form

2025



Venue Hire Date:

Time:

From:

To:

Hirer Name:

Business Name:

Address:

Mobile:

Email:

Admin Use:

ROOM HIRE

Affiliate Club: \$150.00 (covers cleaning fee, if affiliate club offers to clean after use then charge is removed) ☐

CPLSC Member \$400.00 (please refer to our full rates schedule) ☐

CPLSC Guest \$600.00 (please refer to our full rates schedule) ☐

BAR STAFF CHARGE

Per staff member \$50.00 p/hr min 3 hour shift (0-30 x 1 staff member) (31-80 x 2 staff members) (81-150 x 3 staff members)

BOND: \$500.00 (refunded at the end of the event, affiliate club excluded)

BOND REFUND BANK DETAILS ACC NAME:..... BSB:ACC #:.....

CLEANING \$150 (if hirer agrees to clean - vacuuming floors, wiping surfaces and cleaning bathrooms, fee can be removed)

SECURITY GUARD/S \$70 per hour per guard, applicable at all 21st events and other commercial events over 100 people.

CATERING FOODstyling is the clubs contracted caterer for all commercial events and made available to affiliate clubs upon request. Go to <https://www.foodstyling.net.au/catalogues> or email Sally our Venue Manager & Caterer on info@foodstyling.net.au

ADDITIONAL FUNCTION DETAILS

Number of guests: # Access Req'd prior to function to setup/prep. YES ☐ NO ☐ Time Requested.....

Function Type Wedding ☐ Birthday ☐ 21st ☐ COL ☐ Corporate ☐ Other

Please note additional terms and conditions apply to 21st birthday hire.

Entertainment details (eg: Band, DJ, karaoke)

Bar Requirement: Tab ☐ PAYG ☐ Bev Package ☐

Acceptance of Terms and Conditions of Hire of the Hall YES NO

I acknowledge I have read and understand all the terms and conditions of Hall Hire and as the person hiring the hall, I agree to be bound by those Terms and Conditions and I further agree to accept that any breach of these conditions may result in cancellation of booking, termination of function and forfeiture of all or part of the security bond and/or deposit. In addition, the signatory signs an indemnity to hold harmless Carrum/Patterson Lakes Sports Club from and against all actions, costs, claims, charges, expenses and damages which may be brought against them arising out of or in relation to the hire of the Carrum Patterson Lakes Sports Club facilities.

Print Name: **Signature**..... **Date**.....



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